

# PURPOSE

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Calvary Chapel High School (CCHS) is proud of its partnership with the Calvary Chapel Private School Program (CCPSP). The purpose of this guide is to establish clear expectations for our partnership and define the difference between a full-time CCHS student and a CCPSP student. Students who are enrolled in CCPSP are invited to take classes and participate in extracurriculars at CCHS, as outlined below. If you have any questions, please contact the High School Office.

This partnership offers students access to:

- Academic courses
- CIF sports
- Theater program
- Band

# ENROLLMENT & RE-ENROLLMENT

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**1. Steps in the Process**

- a. Apply
- b. Student interview with the principal
- c. If approved, entered into CCPSP Applicant Pool
- d. Decision delivered
- e. Moved to accepted
- f. Complete the enrollment process by the deadline

**2. Applicant Pool:** All students interested in taking a course or participating in extra-curricular activities with CCHS will apply to a CCPSP applicant pool. The CCPSP applicant pool will open on selected dates, as listed below. CCHS will review applications and notify families if they have been accepted by the decision date listed. If additional spots are offered, the subsequent applicant pools will open. If a spot becomes available, all applications in the applicant pool will be reviewed, but mid-year transfers out of the traditional full-time program will not be considered until the following school year.

2024 - 2025 School Year Applicant / Re-enrollment Pool Dates	
Application / Re-enrollment Pool Open	Decision Date
December 1 - April 1	April 30
May 1 - June 15	June 30
November 1 - November 30	December 15

**3. Re-enrollment:** CCPSP students should re-enroll in the timeline stated above to be considered for the following school year.

**4. Mid-year transfers:** CCHS students wanting to transfer to CCPSP mid-year will not be eligible for course placement or extracurricular activities until the following academic school year.

# FEES

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All students wanting to take classes or participate in CCHS programs must complete the "enrollment" process through FACTS (Student Information System) and all requirements throughout the process.

## ENROLLMENT FEE

The CCHS Enrollment Fee is \$550 for the 2024-2025 school year. All students must pay the Enrollment Fee. The enrollment fee is non-refundable.

## COURSE FEE

- The per course fee is \$2200. CCPSP students may take up to 2 courses. If a student would like to take Bible, they may add Bible as a third course. Course fees are non-refundable if a student withdraws at anytime other than the end of the semester.
- Students enrolled in courses will pay a technology fee of \$100 per year.
- If a student elects to take Dual Enrollment or Advanced Placement courses, additional course fees will be charged through FACTS.

## ATHLETIC FEES

- The Multi-School Agreement Fee is an annual fee of \$600 (athletes only).
- The Athletic Fee of \$375 is a one-time annual fee and allows athletes to participate in unlimited sports during the school year. The athletic fee covers the cost of expenses such as officials, athletic facilities, CIF, league and state dues, and transportation.
- The Sports Fee (formerly called Spirit Pack fee) is set per team and covers the cost of expenses such as uniform, player gear/equipment, tournament fees and expenses, and student-athlete banquet fee. This fee is required for each sport in which the student-athlete participates.

## THEATER FEES

- The Theater Fee for cast members is \$325 per show and \$50 for crew members.



# SUMMARY OF FEES

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Fee	Amount	Notes
Enrollment	\$550	All enrolled students pay this fee.
Technology Fee	\$100	All students taking courses pay this fee.
Course Fee	\$2200/course	All students taking courses pay this fee.
Athletics Fee	\$375	All athletes pay this fee.
Sport Fee	Determined per sport	Athletes pay this fee per sport.
Multi-School Agreement Fee	\$600	All athletes pay this fee.
Theater Fee	\$325 (cast) \$50 (crew)	All students in a production pay one of these fees.

# POLICIES AND PROCEDURES

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**1. School of Record:** Students have one school of record. Students enrolled in CCPSP are offered the opportunity to take courses and participate in extracurricular activities with CCHS but are enrolled with CCPSP and not considered a CCHS students.

**2. Transcripts & Diploma:** CCPSP student transcripts are provided by CCPSP. To request a transcript for classes taken at CCHS, please use the form on the CCHS website. CCPSP students will receive their diplomas from CCPSP. CCHS submits transcripts to the NCAA but does not submit transcripts to NAIA for CCPSP students.

**3. Withdrawal Fail (WF):** Students who drop a course after the prescribed time will receive a withdrawal-fail WF on their transcript. A WF is equivalent to an F in value and impacts a student's GPA.

**4. Grade Reporting:** CCPSP students who participate in athletics must report their academic grades to the Athletic Department by the date provided by the Athletics Office. Failure to report grades on time will result in athletic ineligibility (no competition).

**5. Guidance Appointments:** Academic guidance for CCPSP students is available through the CCPSP office.

**6. ID cards:** Students enrolled in CCPSP and taking classes or participating in theater or athletics will receive an ID card from CCPSP. Students should bring their ID card to the High School Office to receive a CCHS sticker indicating what programs they are participating in and what periods they are permitted to be on campus.

**7. School Pictures:** School pictures will be taken with CCPSP.

**8. PSAT:** Students enrolled in a course with CCHS can take the PSAT if desired.

**9. Associated Student Body (ASB):** Students enrolled in CCPSP may attend ASB events if invited as a guest of a full-time student. CCPSP students may not run for ASB office, participate in a cabinet, or be voted onto the Homecoming Court.



**10. CCS Welcome Week (Schedule Day & Tech Readiness):** CCPSP students who are taking classes at CCHS will be invited to participate in a separate schedule day designed for CCPSP students taking classes with CCHS.

**11. Yearbooks:** CCPSP students will receive a yearbook from CCPSP. They will not take a yearbook photo with CCHS or be listed in the class section. They may appear in candid shots or program sections such as theater or athletics. CCPSP students may request a copy of the yearbook from the High School Office.

**12. Attendance:** Students taking courses at CCHS are expected to adhere to the attendance requirements of CCHS. Students must attend 100% of their classes to participate in extracurricular activities on the same day. Students who do not attend at least 100% of classes will not be allowed to participate in practice or games that day.

**13. On campus:** Students may be on campus 15 minutes before the start of class or practice and 15 minutes after their class or practice. There is no designated area or staff to supervise students outside of the classroom; therefore, families should be selective when choosing course schedules. Students may come on campus for a pep rally if their sports team is being recognized, and must sign in and out of the office.

**14. Foundations Course:** CCPSP student-athletes who are not enrolled in a Bible course with CCHS are required to participate in a 4-week, in-season, no-credit course called Foundations. This course will cover the CCHS values from a Biblical perspective. The cost of this course is covered in the Mutil-School Agreement Fee.

**15. Dress Code:** Students are expected to follow the CCHS dress code when on campus. Please see the Parent-Student Handbook for specific requirements.

**16. Clubs:** Only full-time students can be members of CCHS clubs.

**17. Graduation:** CCPSP students are offered the opportunity to participate in graduation with CCPSP. Beginning in the 2025-2026 school year, CCPSP students will not participate in CCHS graduation ceremonies or activities, such as senior snack, senior brunch, and Grad Nite. CCPSP hosts their own Grad Nite and Graduation ceremony.